



PAYMENT

We strongly recommend establishing a credit account with The Cinema Lab. You may apply for either a business or a personal account (if your business does not yet have an established credit rating). Request an application for credit via phone, mail or in person. Contact the accounting manager for additional details.

If you plan to do regular business on a COD basis, we ask that you open a COD account. If you do not have a credit or COD account established, Cod orders over \$100 and cash orders over \$10 require a 50% deposit with the order unless other arrangements have been made with our accounting department in advance.

Purchase orders from established educational institutions and corporations are accepted for billing on a one-time-charge basis.

Your business is very important to us. We try to help you in any way we can, whether in the work we do for you or in meeting your credit requirements. Feel free to call our accounting department with any questions.

Payment Via Mail or Credit Card (non credit accounts)

If you are out of state, please estimate the total cost for lab services plus return shipping and enclose a money order or certified check for that amount. MasterCard, Visa, and American Express are also accepted. Make sure you include the full card number, cardholder name & expiration date. We apologize but absolutely no personal checks are accepted.

Note: The Cinema Lab will return orders C.O.D. for any balance due and will keep credit on file for you on any overpayment.

SHIPPING

Please be sure to complete the information on where and how you want us to ship your film. UPS or FEDERAL EXPRESS are our preferred methods of return shipping. Other than balances due on C.O.D., prices are determined by the weight of the package. UPS & FED-X packages are insurable at an extra cost (please call). A **\$4.00** fee will automatically be added to your bill for packaging and handling.

- ***Return Shipping Options***
 - UPS Next Day or FEDEX Priority-1 (Overnight by 10:30 am)
Price: starts at about \$30
 - UPS Saver or FEDEX Standard Overnight (Overnight by 3:30 pm)
Price: starts at about \$25
 - Postal Service Express Mail (1 - 2 day service)
Price: starts at about \$18
 - FEDEX 2-Day (2 day service)
Price: starts at about \$13
 - UPS 2nd Day (2 day service)
Price: starts at about \$13
 - UPS 3-Day (3 day service)
Price: starts at about \$9
 - UPS Ground (2 - 7 day service)
Price: starts at about \$6
 - Postal Service Priority Mail (2 - 4 day service)
Price: starts at about \$5

If paying by money order or certified funds, please call us for confirmation of the return shipping price.